



ASSISTANT SUPERINTENDENT (Full Time, Permanent)

Job Description

An opportunity has opened for the Assistant Superintendent position at Victoria Golf Club. The Club and its staff are nationally awarded including the top private Club in Canada by the CSCM in 2017. The primary responsibility of the successful applicant will be to oversee the maintenance, operations management of the golf course and its team. In addition, the candidate must have a proven track record of working with the other departments of a golf operation.

Reporting to the Superintendent/Assistant General Manager, the Assistant Superintendent will possess a proactive, and results-oriented style. As expected of all of the Victoria Golf Club teams, the candidate will take on a leadership role in developing and mentoring their group.

Our ideal candidate is one that has aspirations to be a Superintendent in the coming years. One who has a well-rounded background and looking to refine their abilities before taking the next step of fully running their own Links/Grounds department. In this position, you will be expected to be loyal, dedicated and possess a hardworking personality. We want to provide you with an opportunity to grow.

Responsibilities

Human Resources:

- Manage and delegate the 20+ staff daily, weekly, monthly meetings
- Key role of hiring, scheduling, supervising, safety and motivating all staff
- Mentor your key leadership team

Operational Expectations:

- Delivering the Standard Operating Procedures of the Club
- Ensuring the inventories, course supplies, tools, aggregates, uniforms and other supplies are at correct inventory levels and within budget
- Ensuring the daily course conditions/activities are logged for documentation and accountability purposes

Leadership

- Portray the qualities of a manager when at or when representing the club
- Communicate effectively (in person and via email) with other departments, inter-departmental staff, suppliers, contractors and industry associates on any club matters.
- Contribute towards Long Term planning, Innovation and Projects

Abilities, Skills and Requirements

- Previous experience in a similar leadership position
- Turf Grass Management Diploma
- Valid Pesticide applicators license and application experience
- Computer skills in Excel and Word is essential
- Professional appearance and attitude - the ability to work effectively as part of a team
- Outgoing and approachable attitude towards the Victoria Golf Club members and guests

Salary will be commensurate with skills and experience. If you are interested in this position, please send your cover letter, cv or resume w/ references to the attention of: Paul Robertson, Assistant General Manager/Superintendent at 1110 Beach Drive Victoria, BC V8S 2M9 or preferably by email paul@victoriagolf.com.